



# LISA Admission Policy

**Purpose:** This admission policy document serves as a framework for Lemania International School Altdorf (LISA) and is consistent with the stated principles and practices of the IB.

## **School Mission Statement:**

*Lemania International School Altdorf believes in the curious nature of every child and our mission is to develop students as competent, curious, and engaged global citizens who help to create a more caring and peaceful world.*

We are convinced that curiosity of other cultures fosters intercultural respect and understanding in an international environment.

We believe that curiosity together with open-mindedness and compassion leads to excellence in achievement and every students' realization of his or her true potential.

We believe that curiosity, in combination with a principled framework, encourages students in their learning process in key ways:

## **Core Values and Guiding Principles**

**Innovation.** We lead in *innovative and creative* problem solving, across local and global settings.

**Respect.** We endeavour to understand ourselves and our unique perspectives whilst respecting the perspectives, values and culture of others.

**Accountability.** We take personal ownership of our actions and take responsibility as citizens of the world.

**Communication.** We understand the importance of multilingual communication, audience adaptation, and the virtue of listening in cooperating with others.

**Reflective.** We learn to understand our strengths and weaknesses through a guided process of self-reflection and personal development.

**Academics.** We strive for academic excellence and support our students to develop their individual abilities to the highest level of their potential. We provide a high quality international education, leading in pedagogy, innovation and global citizenship, within an intercultural environment.

## **Vision**

We are committed to becoming an outstanding International Baccalaureate educational institution providing a challenging and well-rounded education to students from across the globe that imparts critical thinking skills, knowledge and a lifelong love of learning necessary for them to thrive as global citizens. We are committed to developing future generations of



leaders prepared to tackle global challenges with confidence. We are committed to openness, inclusiveness, diversity, environmental sustainability, and excellence in achievement.

## Philosophy

Lemania International School Altdorf (LISA) welcomes students without discrimination of origin, gender or religion.

Admission Conditions are defined in order to ensure that the IB Diploma Programme and IGCSE as taught by LISA is accessible to candidates after their admission.

## Admission conditions

In order to join the IB diploma programme, students are required to:

- possess the academic prerequisites as defined below;
- agree with the goals and values of LISA' Mission Statement;
- obtain a visa and a student permit, if they live abroad;
- be at least 16 years of age at the beginning of the programme (exceptions may be granted for special cases; this condition does **not** apply to the preparatory class).

Academic Prerequisites are defined as follows:

- show a thorough mastery of the English language (at least B2 level according to the European Language Portfolio – see Language Policy for further details);
- have covered the presumed knowledge in mathematics as defined by the IB syllabus.

The admission procedure is designed to assess that the candidate possesses the above- mentioned prerequisites, as well as to establish his/her profile regarding special education needs and CAS requirements. An interview with the DP Coordinator will be arranged whenever possible in order to consider the student's further education and career intentions, and to confirm the candidate's suitability to develop the attributes of the Learner profile.

## Diploma profiles

In order to provide the best preparation for future studies, LISA has developed a variety of subject combinations for its students. Combinations of subjects are updated on a yearly basis in the framework of the admission policy.

LISA has set various combinations of subjects as requested to grant access to Swiss universities: these combinations are referred to as « Swiss university profile », so that they can be easily identified. This does not mean that they are the only profiles accepted by Swiss universities. Students are advised to take French or German as a foreign language if they plan to apply for the universities of Geneva, Lausanne, Fribourg or Neuchâtel or Zurich respectively.



## COMBINATIONS OF SUBJECTS

Students have flexibility in making their choices, which means they can choose subjects that particularly interest them and that they may wish to study further at university. A total of 6 subjects must be chosen, of which 3 (and not more than 4) are taken at higher level (HL), and the others are taken at standard level (SL). The combination of the choice is validated by the universities' counselor according to the background of the pupil and the universities entry requirements.

In addition to their 6 subjects, all students are required to undertake the compulsory 3 components of the core of the IBDP: Theory of knowledge, Extended Essay and CAS (Creativity, Activity and Service).

The subjects proposed by our school for the **IB** curriculum are the following:

Group 1	English A Language and Literature HL & SL Chinese A Literature HL & SL *School Supported self-taught language when possible and as defined by our language policy.
Group 2	English B HL&SL French Ab initio/German Ab initio
Group 3	Business Management HL&SL Economics HL&SL History HL&SL
Group 4	Biology HL&SL Chemistry HL & SL Physics HL&SL
Group 5	Mathematics A&AHL &SL/ Mathematics A&IHL &SL
Group 6	An additional subject selected from groups 1-4

A second language in Group 1 can replace the Group 2 language.

\*These languages are only offered upon demand, and there is an additional charge to the school fees.

The subjects proposed by our school for the **IGCSE** curriculum are the following:

0486	English Lit
0509	Chinese first language
0991	English as a first language 9-1
0523	Chinese as a second language
0520	French as a foreign language
0525	German as a foreign language
0607	Mathematics international
0986	Business studies 9-1
0455	Economics
0977	History
0970	Biology 9-1
0971	Chemistry 9-1
0972	Physics 9-1



## Admission procedure

Candidates register using the Registration Form available on the website.

Following reception of the registration form, LISA sends the Application File, which contains:

- Cover page
- Academic Calendar
- Price Liste, including Financial conditions
- English Questionnaire
- Maths and Sciences Questionnaire
- CAS Questionnaire
- Medical questionnaire
- Visa information

The Application File is reviewed by the Programme Coordinator who makes the decision on admission. A personal acceptance letter is addressed to the candidate in case of admission. In case of non-admission, an explanation is given by the Programme Coordinator.

The acceptance letter grants formal acceptance to the programme. The first three months are probationary.

## Promotion information

These are the proposals which have been recommended by the DP Coordinator :

Entrance into the pre-IB/IGCSE class	Ideally CEFR* Level B1, although students who are able to demonstrate ability to communicate in English at a lower-intermediate level (A2) may be accepted into the programme after interview with the Head of Language Department.
Promotion from pre-IB/IGCSE into IB1	Grade 4 or higher in all subjects.
Entrance into IB1, without having attended the pre-IB/IGCS class	<p>ONE OF THE FOLLOWING :</p> <p>a. TOEFL iBT* – required score 72/120 or above *Internet based test. <a href="http://www.ets.org/toefl/">www.ets.org/toefl/</a></p> <p>b. IELTS – required score 6/9 or above <a href="http://www.ielts.org">www.ielts.org</a></p> <p>c. Cambridge Assessment English – successful completion of First Certificate in English <a href="http://www.cambridgeenglish.org/exams-and-tests/first/">http://www.cambridgeenglish.org/exams-and-tests/first/</a></p>



	d. At least one year of high school completed in English.
Promotion from IB1 to IB2	Grade 4 or more in all subjects.
Registration of IB2 students for final examinations	Grade 4 or more in all subjects.

\**CEFR Common European Framework of References for Languages*, <https://www.examenglish.com/CEFR/cefr.php>

### **Student's visa and permit procedures**

Information regarding Visas and Student permits are provided in the Visa info provided in the application file.

LISA Admission Policy  
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Please note that according to quality management standards, our policies are reviewed on a regular basis.